

Kennedy, Michael Thomas

Chief Information Officer
System Security Officer

Peraton FY21 Performance Review

Organization: CMS - NHIC Staff (Robert Harrington
(81059905))

Location: MAB001 - Hingham - 75 William Terry Dr (inactive)

01/01/2021 - 12/31/2021

Manager: Robert Harrington (81059905)

Evaluated By: Robert Harrington

FY21 Overall Evaluation

Manager Overall Evaluation

Comment:

For the performance review period, Mike Kennedy met the expectations in his role as NHIC IT, CIO and SSO. Key achievements during the performance period included:

- Implemented new CMMC site requirements
- Coordinated with corporate HR to implement new NGS background investigation requirements
- Migrated all NHIC servers to the leveraged Perspecta EPO environment for Antivirus
- Maintained all corporate CMMC site requirements; provided ongoing Peraton network migration project feedback; participated in the weekly IT & monthly security board meetings; maintained current security and antivirus patches levels for all NHIC servers including working with the Peraton OCIO/ CISO vulnerability management team to address vulnerabilities in the NHIC server environment to completion (log4j); participated in all Peraton Security CoP meetings; reviewed all corporate security alerts/advisories/directives and providing impact feedback for the NHIC environment; and assured all preventative maintenance schedules for facility and IT equipment were completed timely.
- Maintained all COVID site restrictions to corporate policy
- Worked with Peraton HR to implement new corporate background investigation requirements
- Managed the deployment of Peraton workstations to NHIC work at home employees Produced all monthly Risk Assessments timely and disseminated to NHIC leadership team
- Managed the NHIC Monthly Risk Assessment

Mike continued to ensure that the NHIC IT and security substructure was properly aligned with the Peraton infrastructure and effectively managed NHIC's workforce PC/desktop equipment.

Employee Overall Evaluation

Comment:

- Maintained all corporate CMMC site requirements
 - All monthly physical key inventories completed timely
 - Monthly site security checks completed
 - Weekly temp and visitor badge inventory reviews and attestations recorded
 - Weekly CMMC site spreadsheet populated timely
 - Temp and visitor badge attestations sent to corporate each month
- Maintained all COVID site restrictions to corporate policy
- Worked with Peraton HR to implement new corporate background investigation requirements
- Participated in all Peraton Security CoP meetings
- Provide ongoing feedback in the Peraton network migration project, and actively participate in the weekly IT & monthly security board meetings
- Maintained current security and antivirus patches levels for all NHIC servers
- Researched and purchased 3 new servers for implementation in 2022 to refresh unsupported operating systems in Jan 2023
- Purchased and installed a new tape-backup drive to resolve backup failures and damaged tapes
- Migrated the NHIC password reset site to a new server to retire an outdated server, which saved \$3K in Windows Server license fees
- Worked with the Peraton OCIO/CISO vulnerability management team to address vulnerabilities in the NHIC server environment to completion (log4j)
 - Reviewed all corporate security alerts/advisories/directives and provided feedback for the NHIC environment as requested

- Managed the project to send Peraton workstations home to all NHIC employees and supply network cables to everyone who needed them
- Coordinated and assured all preventative maintenance schedules for facility and IT equipment were completed timely
- Procured IT annual maintenance agreements timely

Incident Reporting

- No reportable incidents in the review period
- All other non-reportable incidents were identified, addressed, and closed timely

Audits

- No IT or Security audit findings in the performance period

NHIC Risk Program

- Produced all monthly Risk Assessments timely and disseminated to NHIC leadership team
- All risks tracked and/or closed

Internal Controls

- Maintained compliance to NGS internal control program requirements
- Completed all monthly IT & Security internal controls and preventative maintenance, and tracked in the Security Internal Control Log

QMS

- Completed all IT/Security documentation annual reviews timely
- Participated in the NQA external & Peraton internal ISO audits
 - No IT or Security issues noted

Acknowledgement

Employee

Entered by: Michael Kennedy | Mike Kennedy (21615757) **Date:** 03/08/2022

Status: Acknowledge without Comments

Comment: